



SPECIAL EVENT PERMIT

2018-26

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

EVENT INFORMATION

Event Name: **Oktoberkraut Parade**

Event Date(s): **29 September 2018**

Applicant: Tara Bankhead

Event Type: Parade

Phone: 435-753-0313

Promoting Entity: Providence City

Email: tbankhead@providence.utah.gov

Sponsoring Entity: Providence City

20 SEP 2018

Approved by: Land Use Authority

Date

CONDITIONS OF APPROVAL

1. All participants and volunteers shall comply with County Ordinance §8.40 governing special events.
2. Event organizers must comply with the information as submitted in the Special Event application.

AGREEMENT OF ACCEPTANCE

As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant's invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.

09.27.18

Accepted by: Applicant

Date



CACHE COUNTY SHERIFF'S OFFICE

D. CHAD JENSEN, SHERIFF

Matt Bilodeau, Chief Deputy
Brian Locke, Lieutenant
Doyle Peck, Lieutenant
Mike Peterson, Lieutenant

EMPATHY FAIRNESS INTEGRITY PROFESSIONALISM RESPECT RESPONSIBILITY TRUSTWORTHINESS

To: Cache County

From: Sgt. Greg Johnson

Date: September 7, 2018

Re: Oktoberkraut

The Cache County Sheriff's Office has reviewed the request for a special event permit for "Oktoberkraut" scheduled for September 28-29, 2018. Per the application, Providence City has already made arrangements with deputies from the Sheriff's Office to assist with the event. The permit may be granted as far as the Sheriff's Office is concerned.

Sincerely,

A handwritten signature in black ink, appearing to be "Greg Johnson", written over a horizontal line.

Sgt. Greg Johnson

Laurie Jones - Re: Oktoberkraut Parade and Fun Run

From: "J. Downs" <downs.jay@gmail.com>
To: Laurie Jones <Laurie.Jones@cachecounty.org>
Date: 8/31/2018 11:30 AM
Subject: Re: Oktoberkraut Parade and Fun Run

Laurie,

This appears to be in order and approved.

thanks

Jay

***** IMPORTANT MESSAGE *****

This message, including any attachments, may contain confidential information intended for a specific individual and purpose, and is protected by law. If you are not the intended recipient, delete this message, including from trash, and notify me by telephone or email.

If you are not the intended recipient, any distribution or copying of this message, or the taking of any action based on its content is strictly prohibited.

On Fri, Aug 31, 2018 at 9:18 AM, Laurie Jones <Laurie.Jones@cachecounty.org> wrote:

Good Morning,

Please do your appropriate review for Oktoberkraut Fun Run on September 28th and Oktoberkraut Parade September 29th in Providence City. The event cross over 200 West which is a County Road. Please see the two attached separate applications. Please send your reviews back with in a week.

Thanks,

Laurie Jones
Permit Technician
Cache County Development Services
[435.755.1640](tel:435.755.1640)

Laurie Jones - Re: Oktoberkrant Parade and Fun Run

From: Heidi Flansberg <hflansberg@brhd.org>
To: Laurie Jones <Laurie.Jones@cachecounty.org>
Date: 9/4/2018 9:17 AM
Subject: Re: Oktoberkrant Parade and Fun Run

Laurie,

Nothing is required for either of these events from the Health Department.

Thanks,
Heidi

Heidi Flansberg, LEHS
Environmental Health Scientist
Bear River Health Department
817 West 950 South
Brigham City, Utah 84302
435-695-2061 office
435-723-6747 fax
hflansberg@brhd.org

On Fri, Aug 31, 2018 at 8:47 AM, Laurie Jones <Laurie.Jones@cachecounty.org> wrote:

Good Morning,
Please do your appropriate review for Oktoberkrant Fun Run on September 28th and Oktoberkrant Parade September 29th in Providence City. The event cross over 200 West which is a County Road. Please see the two attached separate applications. Please send your reviews back with in a week.
Thanks,

Laurie Jones
Permit Technician
Cache County Development Services
435.755.1640



CACHE COUNTY FIRE DISTRICT

179 NORTH MAIN, SUITE 309
LOGAN, UT 84321
TEL: (435) 755-1670
FAX: (435) 755-1994

TO: Laurie Jones
FROM: Jason Winn
DATE: September 17, 2018
SUBJECT: Oktoberkraut Parade

The Cache County Fire District has no issues with the Oktoberkraut Parade.

From: Jared Roos <jared.roos@cachecounty.org>
To: Laurie.Jones@cachecounty.org
Date: 9/4/2018 2:21 PM
Subject: Special Event OktoberKraut fun run and parade

After talking to Joel Merritt at road department he said their isn't anything from the road department that will effect these two events.

Sent from my iPad

Laurie Jones - Re: Oktoberkrant Parade and Fun Run

From: Paul Berntson <fishpb64@gmail.com>
To: Laurie Jones <Laurie.Jones@cachecounty.org>
Date: 9/4/2018 8:53 AM
Subject: Re: Oktoberkrant Parade and Fun Run

Nothing for the building department.
PB

On Fri, Aug 31, 2018 at 8:47 AM Laurie Jones <Laurie.Jones@cachecounty.org> wrote:

Good Morning,

Please do your appropriate review for Oktoberkrant Fun Run on September 28th and Oktoberkrant Parade September 29th in Providence City. The event cross over 200 West which is a County Road. Please see the two attached separate applications. Please send your reviews back with in a week.

Thanks,

Laurie Jones
Permit Technician
Cache County Development Services
[435.755.1640](tel:435.755.1640)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/30/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER UTAH LOCAL GOVERNMENTS TRUST 55 S HIGHWAY 89 NORTH SALT LAKE CITY UTAH 84037	CONTACT NAME: Taylor Ottenbacher	PHONE (A/C, No, Ext): 800-748-4400	FAX (A/C, No): 801-936-0300
	E-MAIL ADDRESS:		
INSURED PROVIDENCE CITY 164 N GATEWAY DRIVE PROVIDENCE, UT 84332	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : UTAH LOCAL GOVERNMENTS TRUST		
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES **CERTIFICATE NUMBER:** 13080_2018_01 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY		13080-LIABILITY	07/01/2018	07/01/2019	EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					MED EXP (Any one person) \$
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PERSONAL & ADV INJURY \$
	OTHER:					GENERAL AGGREGATE \$ 5,000,000
	<input type="checkbox"/> AUTOMOBILE LIABILITY					PRODUCTS - COMP/OP AGG \$
	<input type="checkbox"/> ANY AUTO					
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per person) \$
	<input type="checkbox"/> UMBRELLA LIAB	<input type="checkbox"/> OCCUR				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				PROPERTY DAMAGE (Per accident) \$
	DED	RETENTION \$				
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	<input type="checkbox"/> Y / N	N / A			
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/>				PER STATUTE
	If yes, describe under DESCRIPTION OF OPERATIONS below					OTH-ER
						E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CONFIRMATION OF GENERAL LIABILITY COVERAGE FOR PROVIDENCE CITY.

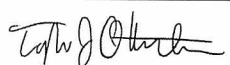
CERTIFICATE HOLDER

CACHE COUNTY
179 N. MAIN STREET, \$312
LOGAN, UT 84321

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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**Cache
County**
1857

DEVELOPMENT SERVICES DEPARTMENT

BUILDING | COUNTYWIDE PLANNING | ENGINEERING | GIS | PLANNING & ZONING

APPLICATION: SPECIAL EVENT PERMIT

Date Received:	By:	Receipt #:	Check #:	Amount:
8/28/18	Betty Wilson	#2007933	#481667	\$75-

EVENT INFORMATION

Event: Oktobarkrant parade Type: city celebration

Dates with starting/ending times: Saturday, Sept. 29, 2018 9:00 am - 11:00 am

AGENT/CONTACT INFORMATION

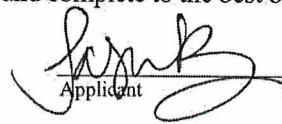
Agent/Contact: Tara Bankhead Email: tbankhead@providence.utah.gov

Phone: 435.753.0313 Mailing Address: 164 N. gateway Drive, Providence 84332

Name of Promoting Entity: Providence City

ACKNOWLEDGMENT

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.


Applicant

08.14.18
Date

Application Deadline: Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place. This allows sufficient time for evaluation of the application. Late applications shall be denied unless the applicant demonstrates that compliance with the 45 day deadline was impractical or impossible due to the nature of the event. A special event permit application may be approved and a permit issued to the applicant by the Director upon approval by all the agencies specified in Section 8.40.40.

Authority: Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County. Permits issued by Cache County apply only to the unincorporated area of the county, and if an event crosses into a municipality within Cache County or across the county line, applicants should determine if a permit is necessary in the other jurisdiction.

Right to Deny: Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public. In the event the application is denied, the applicant may appeal to the Cache County Executive.

APPLICATION CHECKLIST

A complete application must include the following unless specified otherwise:

- 1) Completed application form and application fee (\$50 – no refunds) submitted 45 days prior to event. Additional fees for services provided by the Sheriff's Office, emergency services, or others may apply.
- 2) Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing.
- 3) Total number of participants: Estimate must include event staff, participants, and spectators.
- 4) Public health plans, including plans for culinary water supplies, solid waste collections and disposal, and waste water (toilet facilities).
- 5) Proof of insurance in conformance with the County Ordinance 8.40.050(F) minimums: \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$100,000 property damage.
- 6) Fire prevention and emergency medical services plans.
- 7) Security plans and/or law enforcement response.
- 8) Admission fee, donation, or other consideration to be charged or requested.
- 9) Plans for parking
- 10) *If* the event will be held on private property, a current taxation certification for that property.
- 11) Further information may be required by staff, other departments and agencies, and/or the Board/Committee/Council that reviews the application based on the proposed event.

PROJECT REVIEW PROCESS

- The applicant is encouraged to meet with staff prior to the deadline date to discuss the project and ensure that the information submitted is sufficient to provide a complete review of the project.
 - After the application is accepted, information packets are sent to various departments, agencies, and affected municipalities that provide comments and/or approval for the proposed event to the Director of Development Services.
 - In some instances a pre-event meeting may be held with planning staff and representatives from the departments and agencies that provide comments on the project review. Any issues present on a project will be discussed with the appropriate department or agency.
 - A draft permit is made available to the reviewing agencies, affected municipalities, staff, and the applicant.
 - Following agency/department review and approval, and correction of any outstanding concerns/issues, the permit can be issued.
-



Providence City
Public Works Department
164 N. Gateway Drive
Providence, UT 84332
(435) 753-0313 • Fax: (435)753-2345

08.14.18

Special Event Permit application checklist answers for parade

1. Application – provided
2. Map – provided
3. Total number of participants – approximately 200
4. The parade will start at our public works facility and end at Zollinger Park. There are park restrooms available at both locations. There are drinking fountains at the parks and we will be requesting additional garbage cans that will be placed at Zollinger Park.
5. Proof of insurance – will be provided
6. Fire prevention & medical services – we have contacted Logan Fire Department and they are planning on attending. We don't anticipate needing to have medical services at the parade location.
7. Security plans – we have contacted the Cache County Sheriff Department and they are planning on attending.
8. Admission fee/donations/other consideration – we are not asking for any fees, donations or other considerations.
9. Plans for parking – Parking will be available at both the beginning (public works facility/Von Baer Park) and at the ending location (Zollinger Park).
10. Event is being held on public property.
11. We are asking that a portion of 200 West from 100 North to approximately 300 South have traffic stopped or very limited during the actual parade. Parade participants will need to cross 200 West in order to reach Zollinger Park. We have contacted the sheriff department and will have adequate staff and barricades to help facilitate traffic if we are allowed to cross 200 West.

